Educational Technology Services

eLearning Student Tutorials

Getting Started with eLearning

• **Understanding the eLearning Homepage**
• **A look inside a course**

Working in your course

Each course is designed differently. So you may or may not see all of these tools in your course. Your instructor decides which tools are needed in the course. The syllabus will tell you which tools will be used in the course.

Online Tests

• **How to take an Online Test**
• **How to view a Graded Test**

LockDown Browser Tests

• **How to Install the LockDown Browser**
• **How to take an online test in LockDown Browser**

Assignments

• **How to Submit Assignments**

Check out some FAQs on eLearning assignments here: [https://help.blackboard.com/Learn/Student/FAQ/Assignment_FAQ](https://help.blackboard.com/Learn/Student/FAQ/Assignment_FAQ)

Grades & Rubrics

• **How to check your grades**
• **How to Locate and Review Rubrics**

Email

This tool is meant to help you easily locate your instructor’s and classmates’ emails in order to contact them. It is a send-only tool which means the emails you send will be viewed in your recipients’ Outlook inbox. And you will see their replies in Outlook as well.

• **How to send emails from within the course**

Groups

• **How to join a group**
• **How to Submit a Group Assignment**

Blogs and Journals

• **How to make a Blog Post**
• **How to create a Journal Entry**

Discussion Boards

• **How to use the Discussion Board**

Wikis

• **How to Create a Wiki Page**
• **How to Edit and comment on a wiki**

Self and Peer Assessment

• **How to submit your responses**
• **How to evaluate your classmates’ responses**

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