Blackboard Collaborate Ultra

Blackboard Collaborate Ultra is a web conferencing software that is available to all faculty, staff and students. Bb Collaborate Ultra is integrated with UTD's Learning Management System (eLearning). Conferences need to be setup within a course or organization in eLearning. However attendees do not need to login to eLearning to participate. The host can also invite guests (those without a UTD account) can participate as well.

Blackboard Collaborate supports up to 250 synchronous users in a session. If you plan on having a Collaborate session with over 250 users, please email elearning@utdallas.edu at least one week before the session date. Please include the following in your email...

- Course/Section number (i.e. ACCT 1301.001)
- The number of expected participants
- Date(s)/time for the session

**PLEASE NOTE:** Faculty who use Blackboard Collaborate for online class sessions must upload their session recordings into Microsoft Stream. Click here for instructions on how to do this.

**Helpful Links for EVERYONE**

- Bb Collaborate On-Demand Learning Center
- System Check

**Helpful Links for MODERATORS**

- Getting Started for Moderators
- User Guide for Moderators
- Glossary of Tools found in Collaborate Ultra
- Accessibility Guide
- Telephony for Moderators
- Blackboard's Collaborate Session Best Practices

**Tool-Specific Videos for MODERATORS**

- User Interface in Collaborate Ultra
- Session Settings
- Private Chat
- Breakout Groups
- Sharing PowerPoint Files
- Conducting a Poll
Helpful Links for PARTICIPANTS

• Participant Orientation (video)
• Getting Started for Participants
• Participant's Guide
• Accessibility Guide
• Calling into a Session

For assistance scheduling a web conference, or to request training on this software, please contact elearning@utdallas.edu.